

**Air Force Association
Hurlburt Field Chapter (398)
P.O. Box 9418
Hurlburt Field, FL 32544-9418
<http://hurlburt.afaflorida.org>**

SUBJECT: Executive Council Meeting Minutes – 8 October 2009

1. **Administrative:** The Hurlburt Chapter, #398 Executive Council meeting was called to order by President Dann Mattiza at The Warehouse at 11:30am. The meeting adjourned at 12:30. The next Executive Council meeting is scheduled for 17 November at McGuire’s in Pensacola at 1830. Submit your corrections to Dann Mattiza at Hurlburtafa@cox.net or Sue Nelson at pupnsue@valp.net.

2. Roll Call:

X	Dann Mattiza	President
X	Tommy Hull	Vice President
X	Sue Nelson	Secretary
X	Danny Webb	Treasurer
X	John Jogerst	VP Aerospace Education
	Megan Tucker	Aviation Ambassador Chairperson
	Glenn Rutland	Aerospace Education Committee
	Jeri Martin	Aerospace Education Committee
	Todd Bolger	VP Awards
X	Mark Chapman	VP Communications – Web Site
	Don Tyler	VP Communications – Newsletter
	Mike Brennen	VP Community Partners
	Matt Marier	Assistant VP Community Partners
	Darryl Thornton	VP Government & Military Relations
X	Max Friedauer	VP Leadership Development; Past President FL AFA
	Lt Col Mike Moore	VP Membership – Chaplain
	Fred Gross	Golf Tournament Chairperson
	SMSgt Brian Clark	VP Military Recognition Programs
X	MSgt Kenneth Patterson	Asst VP Military Recognition – Unsung Heroes Chairperson
X	SMSgt Valerie Solomon	
	SMSgt Frank Dailey	VP Veteran’s Affairs
	Gary Cornell	Civil Patrol Liaison
	SSgt Jamison Ross	Honor Guard/JROTC Drill Competition Liaison
	Jim Connors	President’s Advisory Council – Past Chapter President
X	Ray Turczynski	President’s Advisory Council – Past President FL AFA

3. Reports:

a. Financial Report: (Webb) Balance = \$19,600 (approximate)

- Gift Cards: Purchased AAFES Gift Cards for Oct/Nov award events. Recurring expenses of \$50 each for Team Hurlburt Quarterly Awards and \$25 each for Wing Quarterly Awards. (OPEN-Recurring)
- Tax Status Change: National AFA has notified all chapters of approval for 501(c)3 status (charitable category). This will result in a change in how we manage our money particularly the annual contributions by our community partners. We should also be able to be added as a CFC participant next year. More to come as we sort out all the impacts. (OPEN)
- Expenses:
 - Will submit payment for 11 (vice 12) Visions subscriptions (\$1278) (CLOSED)
 - Paid \$600 to the Hurlburt Honor Guard Drill Meet (CLOSED)

b. Aerospace Education: (Jogerst)

- Visions of Exploration: One subscription was cancelled (teacher moved/not hired), so we had 11 subscriptions this year. (CLOSED)
- Teacher Educator Workshop Planning:
 - Adopted Theme of Robotics and Renewable Energy for this year's workshop which will be held on 6 Feb 10 at Hurlburt Field Soundside club which has been reserved.
 - Working group meeting held on 1 Oct 09 at 5:30, Ryan's Steakhouse. Things really shaping up. Next meeting at Logan's in Mary Esther – 5 Nov, 1730.
 - Megan will send out e-mails/flyers to all local participating school this month.
 - Coordinating activities at the base is a challenge due to the ORI during that same timeframe. Most likely there will be no flight-line tour/static displays so looking into other options for support (EOD school at Eglin, 19 SOS for simulator, other static options, etc.)
 - Budget of \$1800 but would like to also pay for two members to attend the Classic Robotics Training in Tallahassee and bring their training/knowledge to the workshop. Cost would be \$50 tuition, \$78 for substitute and per diem costs for two. Board voted to approved \$300 additional to the workshop for this training.
 - NASA educator will again be coming to support this workshop.
- Honor Guard Drill Meet: Chapter voted in August to support the annual Hurlburt Honor Guard Drill Meet with \$600 to pay for trophies. This event is scheduled for 7 November at Hurlburt Field. Check delivered to Honor Guard after meeting. (OPEN)
- Families First: In August, Casey Oliver and Yogi participated in a Family's First meeting. The program supports local children in foster care. Yogi suggested the chapter look into sponsoring an Educational Booth at their annual Holiday Christmas Party. Minimal financial cost but would need volunteers willing to spend some time at the party. Yogi is still working this event. (OPEN-2)
- Arnold Air Society/Silver Wings/Angel Flight: We discussed upcoming conclaves for these AFROTC tied associations. National would like the local chapters to become more involved in these programs to reach out to future AF members. UWF will be elevated to a full AFROTC detachment (currently a cross-town to University of South Alabama) next school

year which will provide us with greater opportunities to support the detachment since it will be in our region. (OPEN)

- CCAF Graduation: We will again support the CCAF graduation by recognizing the Pitsenbarger Award recipients. The graduation ceremonies are scheduled for 5 Nov at the Soundside and Dann should be able to attend. (OPEN)
- c. Military Recognition Programs: (Patterson)
- Unsung Hero Recognition: Next luncheon is scheduled for 28 Oct. There are 9 nominees so far. MSgt Patterson introduced SMSgt Valerie Solomon who will be taking over his duties when he PCS' to Turkey later this year. (OPEN – recurring)
 - Quarterly Awards Luncheon: Have not received the date yet for the October Quarterly Awards luncheons. Mr Mattiza will attend if available. (OPEN)
 - New Group in Pensacola: 479th Training Group created at Corry Station. They are part of 12th Training Wing out of Randolph AFB. We will support their awards programs when established. Mr. Hull, Friedauer, Connors and Swinehart attended the ceremony. (CLOSED)
- d. Community Partners: (Brennan/Marier)
- Two partners reestablished their membership with our Chapter (Cakemaster's and Emerald Coast Endodontic). Please support these long time partners. (CLOSED)
 - A discussion was held on the process of notification of expiring memberships for our community partners as several have recently lapsed or are due to expire. We will look at establishing a process that ensures our community partners are aware of their membership status and have an opportunity to renew. (OPEN)
- e. Communication: (Chapman/Tyler)
- Newsletter: The Chapter Newsletter was published last month. We mailed out 33 letters in addition to providing all other members with a copy electronically. It can be viewed on our website. Next newsletter is slated for early December. (OPEN-recurring)
 - Teacher Link on Website: Mark and Yogi are working together to develop a Teacher Aides link/section on our chapter website. (OPEN-2)
- f. Government Relations: (Thornton update from Mattiza)
- Award Banquet: Need to ensure the local government officials are invited to the Award Banquet. (OPEN-2)
- g. Veterans Affairs: (Dailey update by Mattiza)
- Veteran's Day Parade: As in past years, our chapter will participate in the November 11th Mary Esther Veteran's Day Parade. With John Grove's passing earlier this year we lost our trailer (yet another contribution John made to our chapter). Tommy will look into other options. (OPEN-2)
 - Bob Hope Village Oral Histories Project: Earlier this year we made a donation to the Oral History program being undertaken by Bob Hope Village. Frank will check on the status of the project. (OPEN-2)

h. Membership: (Vacant – can you volunteer?) Membership stands at 856

i. Leadership Development: (Friedauer)

- Chapter Leadership Positions: Max encouraged everyone to think of people who we think would be interested in taking on roles in our chapter. In the next few years our elected officials will turn over and we have several key positions on the executive council that are currently vacant. We do important work...let's help others get involved in our great organization. Max is willing to discuss options with anyone who shows interest. (OPEN)

j. Awards: (Bolger update from Mattiza)

- Annual Award Nominations: Next award cycle will begin soon. Be thinking of the appropriate nominees for both AFA categories and for Teacher of the Year. (OPEN-2)
- Awards Banquet: Annual Award Banquet is scheduled for 29 Oct at the Soundside. Meal will be served family style and will include rib-eye steak and marinated chicken breast with multiple sides, rolls, tea/coffee and dessert. Cost is \$20 for Services Club members and \$22 for non-members. E-mail will be sent out soon. Sue Nelson will be taking reservations. Make plans to join us! (OPEN-2)

k. Civil Air Patrol: (Cornell update by Mattiza)

- ROTC Tour: Gary provided information on a tour of the Hurlburt Field flight line on 29 Dec. Approximately 30 cadets will participate and he'll need escorts. Hoping to have static displays and possibly a simulator tour. Gary has asked if the chapter can support subsidizing the meals for the cadets. We'll look into options and costs which shouldn't be over \$150. (OPEN-2)
- Projector Needed: Gary has requested our assistance in securing a digital projector for the CAP. He anticipates a cost of approximately \$500. We discussed various options including either a CAP or AFA National grant/matching grant. Dann will discuss these options with Gary. (OPEN)

4. Old Business:

Pensacola Chapter: Mike Swinehart has agreed to be the liaison for the Pensacola chapter. We discussed dates for our next Pensacola meeting and agreed on 17 November at 6:30 at the downtown Pensacola McGuire's. Tommy will make a reservation and Dann will coordinate with Mike. An e-mail will be sent out soon to confirm attendance. We had 30+ members attend in August and a great time was had by all participants. Hopefully even more members will be able to join us in November. (OPEN)

5. New Business

a. Area Meeting: NW Florida AFA Area Meeting will take place in Panama City on 31 October. Those interested in attending should contact Dann. An e-mail will be sent out with more details soon. (OPEN)

b. Tops in Blue: AF talent show Tops in Blue will be at Hurlburt Field Freedom Hanger on 27 Oct at 1830. AFA is a supporter of Tops in Blue. (CLOSED)

c. National Advisor Visit: Mr. Bob Largent from an AFA National director may be visiting in November. More on this as it firms up. (OPEN)

Respectfully Submitted:

SUE NELSON, Secretary

Approved:

DANN MATTIZA, President

TOMMY HULL, VP

DANNY WEBB, Treasurer